**Free and Open Source Project Fund Award Letter - Template**

**DATE**

**AWARDEE NAME, TITLE, SCHOOL/DIVISION**

Dear **AWARDEE NAME**,

Congratulations! On behalf of the University Open Source Programs Office, it is my pleasure to inform you that a Free and Open Source Project Fund award toward the “**PROJECT NAME**” project in the amount of $**AMOUNT** has been approved.

In order to ensure the smooth administration of the FOSSProF Grant, we have attached here a document outlining the general guidelines for the grant and a final report template to share your story with the OSPO and the **FUNDER** upon finalization of the project.

The Open Source Programs Office is grateful for all that you do to support open source success and is proud to support your project.

Thank you for your great work!

**OSPO REPRESENTATIVE NAME**

**OSPO REPRESENTATIVE TITLE**